Hotel Supply International BV, located at Donkere Spaarne 22 2011 JG Haarlem, is managed for the processing of personal data as shown in this privacy statement and disclaimer.

Contact details:

Rachella Bosma is the Data Protection Officer of Hotel Supply International BV. He/she can be reached at rachella@hotel-supply.com.

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Personal data that we process

Hotel Supply International BV processes your personal data because you use our services and/or because you provide them yourself. Below you will find an overview of the personal data we process:

- First and last name
- Address data
- Phone number
- E-mail address
- IP address
- Location data
- Information about your activities on our website
- Internet browser and device type

Special and/or sensitive personal data that we process

Our website and/or service does not intend to collect data about website visitors under the age of 16. Unless they have parental or guardian permission. However, we cannot check whether a visitor is older than 16. We therefore recommend that parents be involved in the online activities of their children, in order to prevent data about children from being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us at info@hotel-supply.com and we will delete this information.

For what purpose and on what basis we process personal data

Hotel Supply International BV processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter and / or advertising brochure
- To be able to call or e-mail you if necessary to carry out our services
- To deliver goods and services to you
- Hotel Supply International BV also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

Automated decision making

Hotel Supply International BV does not make decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs or systems, without involving a person (for example, an employee of Hotel Supply International BV).

How long we keep personal data

Hotel Supply International BV does not store your personal data longer than is strictly necessary to realize the goals for which your data is collected. We use the following retention periods for the following (categories) of personal data:

We keep your data as long as you are our customer. This means that we keep your customer profile until you indicate that you no longer wish to use our services. Based on applicable administrative obligations, we must keep invoices with your (personal) data, so we will keep this data for as long as the applicable term runs.

Sharing personal data with third parties

Hotel Supply International BV does not sell your data to third parties and only provides it if this is necessary for the execution of our agreement with you or to comply with a legal obligation. We conclude a processor agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. Hotel Supply International BV remains responsible for these processing operations.

Cookies, or comparable techniques, that we use

Hotel Supply International BV uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. Hotel Supply International BV uses cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. These cookies are also used to make the website work properly and to optimize it. In addition, we place cookies that keep track of your surfing behaviour so that we can offer customized content and advertisements. On your first visit to our website, we have already informed you about these cookies and asked for permission to place them. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously saved via the settings of your browser.

View, adjust or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Hotel Supply International BV and you have the right to data portability. This means that you can submit a request to us to send the personal data that we hold about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to info@hotel-supply.com.

We will respond to your request as soon as possible, but within four weeks. Hotel Supply International BV would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. You can do this via the following link: https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

How we protect personal data

Hotel Supply International BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our customer service or via info@hotel-supply.com.

More information?

Do you have any questions after reading the information? Please contact us via <u>info@hotel-supply.com</u> or +31 (0)85-0210900.